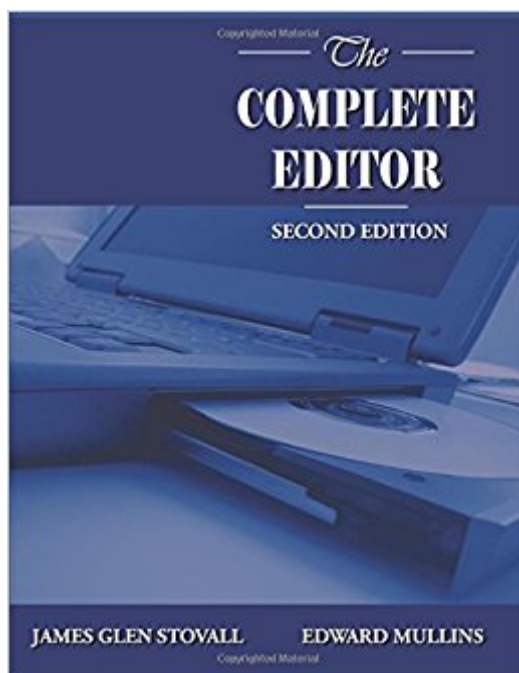


The book was found

The Complete Editor



Synopsis

Filled with abundant exercises, The Complete Editor provides readers with many resources actively learn about copyediting, headline writing, decision-making, relationships with writers, graphic presentations, photo editing and layout and design. It also contains a separate chapter on legal principles that an editor needs to understand. This efficient and well-written text gives readers basic information about the essential topics at hand.

Book Information

Paperback: 320 pages

Publisher: Focal Press; 2 edition (August 3, 2005)

Language: English

ISBN-10: 0205434630

ISBN-13: 978-0205434633

Product Dimensions: 8.4 x 0.8 x 10.8 inches

Shipping Weight: 1.4 pounds (View shipping rates and policies)

Average Customer Review: 3.6 out of 5 stars 4 customer reviews

Best Sellers Rank: #267,620 in Books (See Top 100 in Books) #121 in Books > Reference > Writing, Research & Publishing Guides > Writing > Editing #247 in Books > Textbooks > Communication & Journalism > Journalism #536 in Books > Reference > Writing, Research & Publishing Guides > Writing > Journalism & Nonfiction

Customer Reviews

Filled with abundant exercises, The Complete Editor provides instructors with many resources to use in teaching their students about copyediting, headline writing, decision making, relationships with writers, graphic presentations, photo editing, and layout and design. It also contains a separate chapter on legal principles. This efficient and well-written text gives students basic information about the topics at hand and allows instructors to begin discussions of all of the basics of editing.

Features Abundant in-class and out-of-class exercises reflecting all phases of the editing process provide students and instructors with a wealth of resources. Real-life examples of editorial decision making, many based on the authors'™ professional experience, add a practical, real-world perspective. Principles of good writing and sound news judgment are emphasized, allowing students to apply their skills to any medium. Chapters devoted to a wide variety of editing skills provide in-depth instruction in copyediting; management, decision making and relationships with writers; writing headlines and summaries; photo editing; developing infographics; and layout and

design. Clear, precise explanations of the skills it takes to be a good editor help students develop a professional mindset. The "Five Commandments of Editing" help students go from merely fixing copy to adding value to it. An extensive chapter on graphic presentation provides explanations about what kind of information is most appropriate for certain types of charts and the conventions of using maps. Praise for The Complete Editor "This is by far the best-written editing text I have ever read." "Carlton M. "Sonny" Rhodes, University of Arkansas, Little Rock "One problem with too many editing texts is that they spend a lot of time on detail, which students may or may not absorb. This text solves that problem." "Loran E. Lewis Jr., California State University, Fresno

James G. Stovall, University of Tennessee - Knoxville Edward Mullins, University of Alabama

There are pages missing that have clearly been torn out, always be cautious when ordering books online, this is a complete and total shame!

Came in earlier than what I thought, in time for my class assignment. GREAT JOB!! THANK YOU

Product was as described. Book was in great shape, saved money, and speedy delivery.

The order arrived within a week of my placing it. Some of the best service that I have ever received! Keep up the good work!

[Download to continue reading...](#)

Donald Judd: Complete Writings 1959â "1975: Gallery Reviews, Book Reviews, Articles, Letters to the Editor, Reports, Statements, Complaints Complete PCB Design Using OrCAD Capture and PCB Editor The Complete Editor The Book of Inkscape: The Definitive Guide to the Free Graphics Editor Vogue: The Editor's Eye How to Look Expensive: A Beauty Editor's Secrets to Getting Gorgeous without Breaking the Bank Escape from Saigon: How a Vietnam War Orphan Became an American Boy (Booklist Editor's Choice. Books for Youth (Awards)) The Busy Body Book: A Kid's Guide to Fitness (Booklist Editor's Choice. Books for Youth (Awards)) A Dream Of Freedom (Booklist Editor's Choice. Books for Youth (Awards)) Accountant Auditor, 8th Editor Stein on Writing: A Master Editor Shares His Craft, Techniques, and Strategies S. N. Haskell: Adventist Pioneer, Evangelist, Missionary, and Editor Make the Cut: A Guide to Becoming a Successful Assistant Editor in Film and TV The Editor-In-Chief: A practical Management Guide for Magazine Editors Max Perkins:

Editor of Genius Editing Theory (Career Step: Medical Transcription Editor Program Companion)
Grammar & Punctuation (Career Step: Medical Transcription Editor Program Companion)
Healthcare Documentation (Career Step: Medical Transcription Editor Program Companion) Focus
On Medical Specialties (Career Step: Medical Transcription Editor Program Companion) Mastering
Medical Language (Career Step: Medical Transcription Editor Program Companion)

[Contact Us](#)

[DMCA](#)

[Privacy](#)

[FAQ & Help](#)